A logo of a college of dentists

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**American College of Dentists**

**Nomination for Fellowship**

Dear Fellows,

Thank you for considering an outstanding colleague for Fellowship. As part of the oath taken upon induction, each Fellow accepts not only the honor but also the enduring responsibility to advance excellence, ethics, professionalism, and leadership in oral healthcare. Among these obligations is the duty to recognize and nominate those whose character and contributions elevate the profession of dentistry.

Nominations are accepted year-round, and Fellows are encouraged to submit worthy nominees as they are identified. To be considered for ACD 2026, nominations must be submitted no later than February 1, 2026. In fulfilling this responsibility, Fellows strengthen the College and ensure its legacy of excellence endures.

Successful nominations include a thorough description of the nominee’s commitment to leadership within dentistry and in service to the wider community. For dentists in the earlier years of their career, the nominator should focus on the trajectory and potential of the nominee. Nominators are encouraged to use direct and detailed examples of their nominee’s contributions and to thoroughly describe the value of those contributions when completing the form.

There are three parts to the nomination form:

1. Information about the Nominator and Seconder.
2. Information about the Nominee, including their education and work experience.
3. Specific information about the Nominee’s leadership, service, and accomplishments.

The review process is conducted by the Credentials Committee, which comprises five Fellows who have distinguished themselves as leaders within the College and the profession. Every effort is made to include those who have previous experience with peer review processes. This committee operates anonymously, and identifying information regarding the nominator and seconder is removed from each nomination, ensuring that the nominee’s personal connections do not influence reviewers. Final approval of each new cohort of Fellows is by the Board of Regents at their spring meeting. The Staff makes every effort to notify nominators and successful Fellowship Candidates by the first week in May.

In response to feedback from Fellows and to help ensure that excellent candidates are not overlooked due to procedural barriers, the Board of Regents has approved a policy change regarding the nomination process. *Nominators are now permitted to engage in a confidential conversation with potential nominees in which that person might be considered for Fellowship to the American College of Dentists.* This change is intended to support nominators and ensure the Credentials Committee has the most relevant and accurate information when evaluating each candidate.

If nominators need assistance completing any part of the nomination form, they are encouraged to contact the ACD Office or their Regent. They may be connected to a Fellow with a history of successful nominations who can provide additional guidance.

By submitting the Nomination Form, you attest that you and the Seconder are Fellows in good standing of the College, support statements are your own work, and that you have abided by the ACD bylaws and policies.

**This nomination form should be submitted to the ACD Office by email to** [**nominations@acd.org**](mailto:nominations@acd.org)**.**

**Helpful hints:**

* A nominator may question a potential candidate to determine the interest of that individual in becoming a Fellow of the ACD. The nominator is further permitted to request the curriculum vitae and to have a confidential conversation with any nominee being considered for nomination to facilitate completion of the nomination process.
* It may be helpful for nominators to request a short biography (200-300 words) from nominees, highlighting their top 5-10 achievements in leadership, service, academia, publications, etc.
* Once the nomination is submitted to the ACD Office, information about the nomination must not be disclosed, and discussion about the nomination must cease.
* Do not repeat information on the nomination form from one box to another. Avoid repetition and provide original answers to each prompt.
* Use thoughtful, detailed verbiage. Although the Nominee and their activities and accomplishments are familiar to you, they might not be familiar to the members of the Credentials Committee.
* Start early! Although the cutoff date for the current year is February 1, nominations are accepted throughout the year.
* When listing organizations in which the Nominee is active, it is important to note if the Nominee held a leadership position, such as Chair, Secretary, Committee Chair, etc.
* When submitting your nomination through email, you should hear back from a staff member within a few days confirming it has been received. If you complete the application online, you will receive an automatic confirmation message.
* You can expect this form to take between one to two hours to complete, once the nominee’s CV is obtained.

**Rather than: Consider:**

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| “He’s the most ethical dentist I know.” | “Through his state peer review board, he has overseen with diligence and sensitivity ethics violation brought before the board.”  “He served as his dental school’s SPEA Chapter Chair, planning and executing two successful ethics days in collaboration with the faculty.” |
| “She’s a real leader!” | “Her leadership abilities became clear when she served as the president of X organization, where she collaborated with other organizations to present a leadership workshop to all three dental schools in our state.”  “It became clear when she was president of her SPEA Chapter and worked with the ACD Section Chair to bring a workshop in serving patients with special needs that she is a true leader focused on ensuring the best outcomes for all patients.” |

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| Nominator Information | |
| First Name |  |
| Last Name |  |
| Phone |  |
| Email |  |
| Address |  |
| Signature | *I affirm that all statements included in this profile summary are true to the best of my knowledge.* |
| Seconder Information: No signature is required by the Seconder, but the ACD office staff may contact the seconder to verify their agreement with the statements made. | |
| First Name |  |
| Last Name |  |
| Email |  |

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| Nominee Information – All fields required. | | |
| First Name |  | |
| Last Name |  | |
| Phone |  | |
| Email |  | |
| Street Address |  | |
| City/State or Province |  | ZIP or Postal Code |
| Date of Birth |  | |
| Current Title and Position |  | |
| Undergraduate Degree: Name of school conferring degree, degree earned/major, and year degree was conferred. | | |
| Dental School: Name of school conferring degree, degree earned, and year degree was conferred. | | |
| Post-graduate work: Please list any residencies, specialties, or advanced education. | | |
| **Contributions while in School:** Please list and describe notable contributions the Nominee might have made to their school, the profession, or their community while in dental school or as a resident. | | |
|  | | |
| **Professional Organizations:** Please list dental organizations, such as the American Dental Association, the Academy of General Dentistry, the National Dental Association, the Hispanic Dental Association, the Society of American Indian Dentists, or a specialty organization, to which the Nominee belongs. Please note any current or previous leadership positions held. | | |
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| **Other Organizations:** Please list other community, civic, faith, or volunteer organizations to which the Nominee belongs. Please note any current or previous leadership positions held. | | |
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| Other Work Experience: Please list and describe positions held in academia, industry, the military, or other work experience. Prior work experience is often helpful, such as a Nominee working as a dental hygienist or assistant before attending dental school.Think about:How has their work experience prepared them for Fellowship and advancing the mission of the ACD? | | |
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| Excellence in Leadership: Please describe how the Nominee embodies the ACD mission pillar of Leadership.Think about:What significant accomplishments have this nominee achieved as a leader in dentistry and/or their community?How does their leadership make a positive impact on other organizations and people?How do they serve others through their leadership? | | |
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| Professional Excellence: Please list and describe the significance of notable awards, accolades, and recognitions, either within dentistry or outside of dentistry. Please also list and describe notable publications. This should not be a comprehensive list of every award and/or publication, but a representative sample of accomplishments.Think about:How are these accomplishments reflective of the ACD mission? | | |
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| Excellence in Ethics: Please describe the Nominee’s commitment to ethics.Think about:How have the Nominee’s leadership and service experiences demonstrated a commitment to the ACD mission pillar of ethics?How has the Nominee promoted ethics in oral healthcare and/or in their community? | | |
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| Is there anything else the Credentials Committee should know about your Nominee’s accomplishments and service to others? | | |
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Thank you for nominating an outstanding colleague for Fellowship!

Once submitted, this nomination becomes confidential and will not be discussed outside of the Credentials Committee until a determination has been made. Nominators should inform their nominees of the confidentiality of this process, and nominees should be instructed not to contact the ACD Office requesting information about their nomination. Nominees who contact the office will be referred to their nominators.